



Delaware Township Board of Supervisors

Reorganization Meeting

January 5, 2014

MINUTES

Call to Order was made at 6:01 p.m.

Pledge of Allegiance

Roll Call – By Supervisor Jeffrey Scheetz

Motion to appoint Jeffrey Scheetz as Temporary DTBOS Chairman was made by Mr. Luciano with a second by Mr. Ryan. Voting: Aye: Luciano, Ryan, Scheetz. Nay: None. **Motion** carries.

Public Comment on Agenda – none.

1. **Motion** to appoint Thomas Ryan as 2015 DTBOS Chairman was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
2. **Motion** to appoint Jeffrey Scheetz as 2015 DTBOS Vice Chairman was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
3. **Motion** to appoint Thomas Ryan as Township Treasurer was made by Mr. Luciano with second by Dr. Scheetz. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
4. **Motion** to appoint Jeffrey Scheetz as Township Secretary was made by Mr. Luciano with second by Dr. Scheetz. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
5. **Motion** to appoint Krista Predmore as Delaware Township Administrator/Assistant Treasurer / Right to Know Officer at \$55,000 annually was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
6. **Motion** to appoint Virginia Grieco as Deputy Tax Collector was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
7. **Motion** to authorize Supervisors Thomas Ryan, Robert Luciano, and Jeffrey Scheetz as Signatories on all Banking and Checking Accounts was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.



8. **Motion** to approve Wayne Bank, Dime Bank and PLIGIT as Depositories for Delaware Township was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Ryan, Scheetz. Nay: None. **Motion** carries.
9. **Motion** to establish the Treasurers bond at \$ 2,800,000 was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
10. **Motion** to establish the Assistant Treasurer's bond at \$100,000 was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
11. **Motion** to leave \$25,000 of 2014 revenues in General Fund for 2014 bills due and accounting adjustments was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
12. **Motion** to transfer \$220,879.65 from 2014 surplus revenue in General Fund was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
13. **Motion** to fund 2015 Tax Anticipation Account with \$300,000 from Wayne Operating Reserve Account was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
14. **Motion** to establish a Capital Reserve Account for Recreation Fund was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
15. **Motion** to fund Recreation Capital Reserve Account with \$50,000 from 2014 surplus revenues from General Fund Operational Reserve Account was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
16. **Motion** to leave \$25,000 in Recreation General Fund from 2014 revenues for 2014 bills and accounting adjustments was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
17. **Motion** to transfer \$21,242.14 from Recreation General Fund to Recreation Operational Reserve was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
18. **Motion** to appoint Thomas Farley Esq. as Delaware Township Solicitor at a rate of \$150.00 per hr was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.



19. **Motion** to authorize Treasurer to pay bills due between regular schedule meetings was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
20. **Motion** to appoint William Owens & Company as CPA for Delaware Township was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
21. **Motion** to appoint Charles Kroener as Delaware Township Road Master at a rate of \$54,000 annually was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
22. **Motion** to appoint Michael Kolenet to road crew at an hourly rate of \$17.63 per hr was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
23. **Motion** to appoint Richard Heimbrook to road crew at an hourly rate of \$16.45 per hr was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
24. **Motion** to appoint Robin Jones as part-time Administrative/Human Resources Assistant at a rate of \$17.20 per hour was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
25. **Motion** to appoint Sharon Franks as Administrative Assistant at a rate of \$43,000 annually was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
26. **Motion** to appoint Catherine Bram as Clerical Secretary/Project Coordinator/Alternate Right to Know Officer at \$34,000 annually was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
27. **Motion** to appoint Luis Usera full-time maintenance person with a rate of \$15.00 per hr with benefits was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
28. **Motion** to appoint Ed Hammond as full-time maintenance person with a rate of \$15.00 per hr without health and pension benefits was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.



29. **Motion** to appoint Jeff Dorner part-time Bulk Waste Attendant at a rate of \$13.11 per hr was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
30. **Motion** to appoint Rick Kohler as Delaware Township Zoning/Code Enforcement Officer at an hourly rate of \$14.00 per hr. plus expenses was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
31. Motion to appoint Jeffery Shirley as Emergency Snow Plow Driver at an hourly rate of \$15.00 per hr was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
32. **Motion** to appoint Dave Manter as Delaware Township Sewerage Officer was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
33. **Motion** to reimburse 57.5 cents per mile for use of personal vehicle while on official Delaware Township business was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
34. **Motion** to appoint Charlie Kroener to the Pike County Road Task Force was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
35. **Motion** to appoint Boucher & James Township Engineers was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
36. **Motion** to appoint SFM Consulting LLC as Delaware Township Residential and Commercial Building inspectors was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
37. **Motion** to appoint Jeryl Rinehart as Alternate Sewerage Officer was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
38. **Motion** to appoint Gwen McNamara as Delaware Township Emergency Management Coordinator was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
39. **Motion** to appoint William Cox as Delaware Township Fire Police Captain was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.



40. **Motion** to appoint Ed Hammond as Delaware Township Fire Police, Lieutenant was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
41. **Motion** to appoint Dennis Stankovich, Stacy Hughes, Jason Evers, Mike McLoughlin, Glen Cribb, Tyler Goarcke and Mike Moffa as Delaware Township Fire Police was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
42. **Motion** to appoint Robert Bernathy Esq. as Alternate Delaware Township Solicitor was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
43. **Motion** to appoint Thomas Farley Esq. as Delaware Township Planning Commission Solicitor was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
44. **Motion** to appoint Robert Bernathy, Esq. as Alternate Planning Commission Solicitor was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
45. **Motion** to appoint Steve Guccini, Esq as Delaware Township Zoning Hearing Board Solicitor was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
46. **Motion** to appoint Jeffery Shirley as Delaware Township Vacancy Board was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
47. **Motion** to appoint Steve Vitale PhD, PE, Jim Owens, Wayne Day, Sean Helferty as Delaware Township Building Hearing Board was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
48. **Motion** to appoint Lenny Glamann to a 4 year term on the Delaware Township Planning Commission was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
49. **Motion** to appoint Ida Walker to a 4 year term on the Delaware Township Zoning Hearing Board was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.



50. **Motion** to appoint Robert Luciano as Alternate to the Planning Commission was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
51. **Motion** to appoint Robin Jones as Secretary of the Delaware Township Safety Committee was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
52. **Motion** to appoint George Beodeker, Ed Hammond, Eric Jensen, and Charlie Kroener to the Delaware Township Safety Committee for a 1 year term was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
53. **Motion** to appoint Catherine Bram as Zoning Hearing Board Secretary at a rate of \$35 per meeting was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
54. **Motion** to authorize Supervisors Thomas Ryan and Jeffery Scheetz along with Krista Predmore, Robin Jones and Catherine Bram to attend the 2015 PSAT Conference in Hershey Pa was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
55. **Motion** to authorize grass mowing and snow plowing at the following locations: Delaware Township Fire Department and Ambulance Corps Main Building and Sub stations, American Legion Parking lot, Dingmans Ferry Cemetery was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
56. **Motion** to approve New Year's Day, Martin Luther King Jr., Presidents Day, Good Friday, Memorial Day, Labor Day, Independence Day, Columbus Day, Veterans day, Thanksgiving day, Day after Thanksgiving, and Christmas Day as paid holidays was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
57. **Motion** to set the Delaware Township Board of Supervisors Workshop the second and fourth Wednesday of each month at 5:00 pm was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
58. **Motion** to set the Delaware Township Board of Supervisors regular meetings the second and fourth Wednesday of each month at 6:00 pm was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.



59. **Motion** to authorize Delaware Township Safety Committee to meet on the first Monday of each month at 8:30 am was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
60. **Amended Motion** to approve Delaware Township Planning Commission meetings on the first and third Tuesday of each month at 6:30 pm and workshops if needed on the 4th Tuesday of each month at 6:30 pm was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
61. **Motion** to authorize Delaware Township Zoning Hearing Board to meet on an as needed basis at 7:00pm was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
62. **Motion** to appoint the Pike County Dispatch as the official Township newspaper was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
63. **Motion** to appoint the News Eagle as the official Township newspaper was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

PUBLIC COMMENT

Dr. Scheetz provided comment regarding personnel at the Township and how terrific the staff is down the line. Ron Hough said he was proud to be a taxpayer of Delaware Township. He felt the people behind the scenes do a great job and should be recognized for that!

64. **Motion** to Adjourn was made by Mr. Ryan with second by Mr. Luciano. All in favor. **Motion** carries.

Respectfully Submitted,

Krista Predmore
Township Administrator/Assistant Treasurer